



Sandwell Academy

Local Governing Board Structure

As at July 2021

Clive Tonks Chair of Governors						
William Brewis Deputy Chair						
Carol Allen	Niall Aston TD	Kay Coley	Vivienne Evans	Rob Lake	Christopher Marsh	Mohammed Subhan

Schedule of appointment/retirement/reappointment dates for members of the Local Governing Board.

Term of office shall be four years with members being eligible to serve for a further consecutive term if approved by resolution of the Trustees.

The Trust Board appoints all members of the Local Governing Board in accordance with Article 100(a) of the Trust's Articles of Association.

Governor	First Appointment Date	Date of Reappointment
Clive Tonks	1 September 2017	1 September 2021
William Brewis	1 September 2017	1 September 2021
Carol Allen	1 September 2017	1 September 2021
Niall Aston	1 September 2017	1 September 2021
Kay Coley	8 March 2018	8 March 2022
Vivienne Evans	15 November 2018	15 November 2022
Rob Lake	7 March 2019	7 March 2023
Christopher Marsh	8 March 2018	8 March 2022
Abdul Subhan	1 September 2017	1 September 2021

Governor	First Appointment Date	Date of Resignation
Eric Griffiths	1 September 2017	4 October 2017
Martin Goodman	16 November 2017	14 February 2018
Andrew Smith	1 September 2017	13 December 2018
Ann Shackleton	1 September 2017	17 December 2018
Hugo Fenwick	1 September 2017	7 March 2019

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Governors' Involvement in the Academy

All Governors

- Are invited to visit the Academy to observe aspects of the Academy day, particularly prior to each Local Governing Board Meeting.
- Are invited and regularly accept the opportunity to engage with students and staff at events such as Achievement Evenings (two per year), Annual School Production, Staff Celebration Evening, Examination Results Days.
- Review, challenge and approve the Academy's Policies, particularly in relation to Child Protection/Safeguarding/e-Safety, Performance Related Pay, Pupil Premium, Behaviour & Discipline, Complaints and Health & Safety.
- Have access to and influence over the School Development Plan & Self Evaluation Form.
- Are provided with detailed performance information relating to standards.
- Are kept informed by the Head, as appropriate, outside the regular Local Governing Board Meetings, with information relating to examination performance, newly published data reports and any other matters of relevance or interest in relation to their responsibilities.
- Are fully briefed by the Head at Local Governing Board Meetings on information relating to examination performance, levels of student progress, "narrowing the gap", Pupil Premium expenditure, safeguarding matters, School Development Plan and the Self Evaluation Form.
- Review at Local Governing Board Meetings the financial management of the Academy including performance against agreed budgets.
- Attend Child Protection & Prevent Training and have up-to-date DBS certification in line with statutory requirements.
- Undertake regular skills audits and governance self-reviews, resulting in appropriate action as required.
- All other requirements as set out in the Scheme of Delegation for the Local Governing Board.

Specific to the Chair of Governors

- Maintain regular dialogue with the Head between Local Governing Board Meetings.
- In addition to the Designated Safeguarding Governor, are made aware of any particular cases relating to Safeguarding and in advance of disclosure to the full Local Governing Board/Trust Board (where appropriate).

Specific to the Remuneration & Finance Committee

1. Work with the TTMAT Finance representatives to formulate the annual budget plan and salary recommendations, taking into account the priorities for the Academy each year.
2. Monitor income and expenditure throughout the year against the annual budget plan.
3. Routinely review the rolling 12-month cash-flow schedule to ensure that the Academy has sufficient working capital throughout the year.

4. Provide a termly report at LGB meetings and alert Governors to any potential issues as these may arise (outside of the termly meeting schedule, where necessary).
5. Consider proposals for capital expenditure and, if appropriate, make recommendations relating to the same to the LGB.
6. Liaise with the TTMAT Finance representatives regarding the Academy's investment portfolio, including the withdrawal of monies which may be required to fund budgeted or unbudgeted capital projects, under the terms set out in the capital expenditure rules for the LGB.
7. Monitor how funding premiums are spent (i.e. Pupil Premium).
8. Act upon any issues identified by the termly audit report prepared for the TTMAT Board.
9. Establish and oversee the operation of the Academy's Appraisal and Pay Policy, including the arrangements and operation for the Academy's appraisal procedures for the Headteacher.

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Link Governors' Involvement in the Academy

Name of Governor	Specific Involvement
C Allen	<ol style="list-style-type: none"> 1. Provides support in the development of careers and industry links 2. Designated Governor for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academy's procedures
N Aston TD	<ol style="list-style-type: none"> 1. Designated Governor for Safeguarding 2. Provides support with curriculum development matters
P W S Brewis	<ol style="list-style-type: none"> 1. Deputy Chair 2. A member of the Remuneration & Finance Committee 3. A member of the Investment Committee 4. A member of the Admissions Committee 5. Designated Governor for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academy's procedures
K Coley	<ol style="list-style-type: none"> 1. Parent Governor 2. Provides support in developing further community relations 3. Member of the Parents Advisory Group
V Evans	<ol style="list-style-type: none"> 1. Provides specialist advice in relation to school improvement and leadership 2. Designated Governor with Safer Recruitment certification 3. Designated Governor for dealing with matters of complaint, disciplinary, exclusion, as set out in the Academy's procedures
R Lake	<ol style="list-style-type: none"> 1. Provides support in further developing community relations 2. Provides support with the Academy's alternative provision arrangements
C Marsh	<ol style="list-style-type: none"> 1. A member of the Remuneration & Finance Committee 2. A member of the Admissions Committee 3. Provides support with financial and regulatory matters 4. Provides support with developing and revising routine operational matters
M A Subhan	<ol style="list-style-type: none"> 1. Provides support in developing further community relations
C E Tonks	<ol style="list-style-type: none"> 1. Chair of Governors 2. A member of the Remuneration & Finance Committee 3. A member of the Admissions Committee 4. Provides support with curriculum development 5. Provides support with developing and revising routine operational matters 6. Performance management of the Head

Governors' interests declared as at 8 July 2021

Name of Governor		Interests declared
C Allen	1.	Nil
N O F Aston TD	1.	Member of The Mercers' Company, which provides support to the Academy
P W S Brewis	1.	Trustee of Thomas Telford Multi Academy Trust under which the Academy operates
	2.	Member & Director of Tenma Ltd, a business and regulatory consultancy firm
	3.	Member of The Mercers' Company, which provides practical support to the Academy
	4.	Partner of Carbon Law Partners
	5.	Member and Director of Skylark Platform Services Limited, a service provider to Carbon Law Partners and other law brands
K Coley	1.	Nil
V Evans	1.	Trustee of Thomas Telford Multi Academy Trust under which the Academy operates
	2.	Governor of Stafford Manor High School (formerly Stafford Sports College)
R Lake	1.	Foundation Director, The Albion Foundation
C Marsh	1.	Nil
M A Subhan	1.	Nil
C E Tonks	1.	Trustee of Thomas Telford Multi Academy Trust under which the Academy operates